

ORLEANS SCHOOL COMMITTEE

APPROVED

Working Meeting, November 4, 2013, Orleans Elementary School

Present for the Committee: Josh Stewart, Chair, Eric Ehnstrom, David Abel, Ginger Marks, Ed Rohmer

For the Administration: Dr. Richard Hoffmann, Giovanna Venditti, Diane Carreiro, Jim Nowack

Others in Attendance: Steven Habeeb, town officials (John Hodgson, Ron Collins), and members of the community

CALL TO ORDER/AGENDA CHANGES – Chair Stewart called the meeting to order at 4:04 p.m. Supt. Hoffmann will leave at 5:00 p.m. to attend another meeting in Wellfleet. Chair Stewart added Approve PTC Fundraising projects not voted on at the last meeting.

PRIORITY BUSINESS

Review Orleans Capital Asset Assessment Report

Mr. Habeeb was in attendance at the meeting to answer questions that pertain to the report. A meeting with the Orleans FinCom is scheduled for next week. Mr. Habeeb commented that the building overall was in good shape and well maintained. Mr. Abel asked if it was Mr. Habeeb's building what would he do. Mr. Habeeb said he would secure the building envelope first and foremost, then the mechanical system (air handlers). The school is in compliance with many elements of ADA requirements, but restrooms should be done shortly. Mr. Collins recommended to the Selectmen that the 1996 windows be replaced over FY13, FY14, and FY15 using excess funds. MSBA funding would be a year out if Selectmen want to pursue that course. Dr. Hoffmann noted that MSBA reimbursement is roughly a third of the cost. Mr. Nowack commented that project application time to MSBA is January through March and all guidelines and deadlines have to be hit. The entire project needs to be funded at town meeting regardless of reimbursement. Mr. Habeeb reviewed the MSBA process for the committee. The timeline for funding was discussed in order to do the project the summer of 2015. Scheduling town meetings has to be coordinated with the Selectmen. Mr. Ehnstrom summarized the process by saying we should apply to MSBA in January, get project approval (hopefully), fund at town meeting, design/order windows, to install summer of 2015. Mr. Abel pointed out that if project is brought to May town meeting, the cost will be an estimate, not a certainty. The committee talked about funding the entire project noting MSBA reimburses as payments are made. Also the payback time frame can be an option. Mr. Nowack noted that a new student will be attending OES, and the committee may have to deal with some of the ADA projects sooner. Mr. Collins wondered when the school would check for PCBs? Mr. Habeeb said it would be when you know you are going to do the windows. Likely PCBs would be in the glazing compound. Ms. Carreiro wondered why the cost of item 3.13 (accessibility ramps) on the 5+ Year Capital Plan was so expensive (\$47,250)? She also asked if the nurse's room is handicapped accessible. Mr. Habeeb was to check on these items. Item 4.1 (plumbing backflow preventer) is not a requirement according to Ms. Carreiro and Mr. Collins. With regard to item 3.19 (students' restrooms), Ms. Carreiro noted that stalls and faucets had been replaced. Wouldn't that lessen the cost of \$121,500? Mr. Habeeb said he would take another look. The cost of item 3.16 (door hardware) is hefty due to the issue of door clearances in addition to hardware. Mr. Habeeb and Dr. Hoffmann departed the meeting at 5:15 p.m.

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The draft 5+ Year Capital Plan does not include technology, basketball court, or nurse's bathroom. They can be added. Mr. Abel said they should be added. The committee proceeded to discuss the various projects and costs on the plan. Mr. Collins felt the window replacement should precede the air ventilators. Ms. Carreiro suggested removing item 3.16 (door hardware) due to the security project. If MSBA accepts the Statement of Interest (SOI), Mr. Nowack said they would send an evaluator for the project. The evaluator, in turn, would recommend the project, and a designer would then be appointed by MSBA. Mr. Collins asked Mr. Nowack to speak with the MSBA in preparation for tomorrow's meeting. Mr. Collins noted that in 2006, a fair amount of siding (item 2.4 cedar siding FY19 \$324,000) was replaced so it won't have to be done for at least 20 years. It can be pushed out to another fiscal year.

Items amended by committee in Capital Plan:

item 2.4 pushed out to another fiscal year (minus \$324,000 for FY 19),
item 3.5 (ACT ceilings) \$108,000, item 3.8 (Casework) \$114,750, item 3.9 (classroom sinks) \$86,063 costs to be split between FY 17 and FY18,
item 3.18 (staff restrooms) \$40,500 moved to FY15 and include nurse's bathroom \$67,500,
item 4.3 (plumbing sinks, faucet w/3.9) \$28,688 split between FY17 and FY18,
item 4.4 (plumbing fixtures w/3.18) \$13,500 moved to FY15,
item 5.1 fire alarm (\$76,307) moved to FY15,
add basketball court to FY15 (\$60,000),
add \$20,000 to each fiscal year for technology.

A motion was made by Mr. Ehnstrom and seconded by Mr. Abel to approve the Capital Plan as amended. The vote was unanimous.

Update on School Safety and Security

Mrs. Marks said there will be a meeting tomorrow to obtain more information. The subcommittee will bring forth recommendations from the plans presented.

A motion was made by Mr. Ehnstrom and seconded by Mr. Abel to approve the proposed 2013-2014 OES PTC fundraising projects as presented. The vote was unanimous.

ADJOURNMENT – It was moved, seconded, and voted unanimously to adjourn at 6:55 p.m.

Respectfully submitted,

Marcia M. Templeton, Secretary

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